 **Trenton Public Schools**

**Record of Professional Development**

Annual Hours Requirement

|  |
| --- |
| School Year: |

|  |  |
| --- | --- |
| Name: | Grade/Subject: |
| Building: | Administrator Name: |

***Directions:*** *Record your professional development activities. Attach copies of certificates, transcripts, etc…as evidence.*

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| --- | --- | --- | --- |
| **Date** | **Activity** | **Hours** | **Evidence** |
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| Total Hours = |

Teacher Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* This form is valid from July 1 – June 30.
* Submit to your building principal.
* Beginning July 1, 2013 teachers must earn *at least* 20 hours of professional development each year, in accordance with *N.J.A.C.* 6A:9-15.4.